



## EQUAL OPPORTUNITIES POLICY STATEMENT

Express Assemblies Ltd is an equal opportunities employer. Encouraging diversity, we value each person as an individual and respect the qualities that different people can bring to their jobs and to the development of business opportunities.

The aim of this policy is to ensure that no job applicant or employee is discriminated and treated in an unjustifiable manner on the grounds of race, colour, ethnicity, nationality, sex, marital status or religion. Decisions on selecting and promoting individuals will be based solely on the basis of their skills, abilities and general aptitude to the job requirements.

The Company prohibits any acts of discrimination, harassment or victimisation and any employee found guilty of such acts will be subjected to disciplinary procedure, which may result in dismissal.

The policy will be regularly reviewed, but ultimately it is the responsibility of every employee and principally the Managing Director(s) to adhere and manage a system of equal opportunity.

Express Assemblies Ltd declares and reaffirms a policy of equal opportunity employment and commits itself to a programme of support and care to any individual affected by equal opportunity discrimination.

Signed

Jenny Crane  
Director  
January 2014